

HRRP District Coordination Meeting Minutes



Meeting Purpose:	Coordination Meeting-Kathmandu
Meeting Date:	22/01/2018 (08 Magh 2074)
Meeting Time:	12:30 AM
Meeting Location:	NRA office, Kathmandu
Meeting Facilitator:	Prem Prasad Ghimire, NRA Chief
Minutes prepared By:	HRRP Kathmandu Valley team

Discussion:

Agendas:

- Welcome and Introduction
- NRA decision to POs
- Updates of the POs activity
- Updates from the Monitoring and Evaluation Unit (MOUD)
- AOB

Agenda 1

- Welcome and Introduction

The regular NRA Kathmandu was held on 22 January at NRA Office, Kathmandu. All the guests and participants were welcomed by Mr. Prem Prasad Ghimire, NRA Chief, NRA Chief, Kathmandu.

Agenda 2

- NRA decision to POs

The decisions made on the previous coordination meetings were discussed. As per the decision POs were requested to submit the monthly update report on regular basis at the end of each month.

Agenda 3

- Updates of the POs activity

The POs working in the district gave brief updates on the activities. The staff from POs working in Shelter, WASH and Livelihood such as Lumanti, OXFAM and NSET participated in the meeting.

- **OXFAM:** OXFAM Nepal has been working in various elements of reconstruction such as Shelter, WASH and Livelihood. OXFAM has operated helpdesk in the ward office of Shankharapur Municipality (Ward no 1, 2, 3 and 4). The retrofitting 1 house at Dakshinkali Municipality is in progressing stage.

In Shankarapur Municipality, OXFAM has initiated livelihoods support program in partnership with DEPROSC and Homenet Nepal. Skill enhancement and market linkages of earthquake affected people are connected through 'Urban Hub Jobs' by Homenet Nepal, while DEPROSC has focused in rehabilitation of irrigation canal and agricultural support programs. Cooperative and kitchen gardening support programs has been phased out at Shankarapur Municipality. Earthquake affected beneficiaries has largely been facilitated through their connection in 'Urban Hub Jobs'. The current on-going project of OXFAM will operate till end of March 2018.

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Discussion:

- **Lumanti:** Lumanti has been supporting the reconstruction of 115 houses in Machhegaun, Ward No. 9, Chandragiri Municipality, Kathmandu. 115 beneficiaries of Chandragiri Municipality have received 1st tranche received. Out of 115 beneficiaries, only 23 have been facilitated with drawing of the house. 10 beneficiaries have not been in regular contact due to family issue such as death of family member, birth of a child and many more. Some land lies in intersection of electric poles after the road extension process which has affected the reconstruction process. Similarly 24 numbers of beneficiaries are undergoing the planning phase of drawing of houses.

Among the total houses planned for the reconstruction, only 1 house has received the building permit so far. Many houses have completed till plinth level, however due halt in building permit process from Municipality, further construction has been delayed. During Interaction Program on Grievances Management held at Chandragiri Municipality, Lumanti advocated for the bylaws in the core area to facilitate the reconstruction in such area. Along with this they have also planned to address housing reconstruction issues of beneficiaries of Chandragiri Municipality through Public Inquiry Deed (Sarjamin), however clarity and practicality of this Sarjamin cases is in question.

Recently Chandragiri municipality has been working on the updating the bylaws for housing reconstruction in Core areas after recurrent advocacy from several institutions working in shelter sector. This bylaw is expected to solve various kinds of housing reconstruction issues such as 100% land coverage and also give access to getting building permits. Lumanti's shelter program has facilitating to coordinate with respective ward officials and Municipalities regarding the issues such as tranche release, inspection and safer reconstruction.

Lumanti highlighted that a clear provisions from district NRA Office regarding the reconstruction issue and way forward would be highly for POs especially working in the shelter sector.

- **NSET:** NSET is working in Kageshwori-Manohara Municipality, Ward no. 1, 2 and 3 of Kathmandu district. The main activities of NSET are provision of the technical assistance, community/household orientation and door to door technical assistance. Construction activities have scaled up with Government's deadline of Poush end 2074 along with further tranche claims too.
The main reconstruction issues in Kageshwori-Manohara Municipality are the cases of Guthi land usage and its registration. Nearly 1000 households have been identified undergoing with Guthi land case; beneficiaries are making houses but none of them owns landownership certificate.
Other major issue of the municipality is deficiency of DLPIU deployed engineer. At present only two engineers have been deployed in the area which has affected the timely inspection and forwarding file for the tranche release.

Miscellaneous Items / AOB:

- **NRA:** Mr. Prem Prasad Ghimire provided brief updates on involvement of initiatives regarding reconstruction, updates from central NRA office along with responses to queries from the POs.

- Regarding mason training
Mason training is in progressing state in Kathmandu district. Upcoming Mason Training will be conducted at Gokarneshwor Municipality from 26 January to 1 February 2018 (12-18 Magh 2074), however the dates for Kageshwori-Manohara and Chandragiri Municipality has not been decided yet. Cottage and Small Industries Office, Kathmandu is also planning for mason training in upcoming months.
- Regarding handling special land cases
A special committee is formed in every wards (of municipalities) under the chairmanship of ward chairperson is responsible to address the special kinds of housing related cases such as landownership certificate, Guthi land, lack of building permit etc. Such special housing issues will be forwarded to Municipalities for further addressing by the ward chairperson. POs are requested to communicate with beneficiaries to meet ward chairperson for such cases.
- Interaction Program involving Mayors and Deputy Mayors of Kathmandu district
NRA Central Office is going to conduct an interaction program with the Mayors and Deputy Mayors of municipalities of Kathmandu district under the chairmanship of NRA CEO. The program is scheduled to organize on 29 January 2018 (15 Magh 2074) at NRA central office. This interaction program will highlight the current on and going reconstruction efforts in various parts of Kathmandu and relevant grievances from the beneficiaries. POs are kindly requested to lobby with the respective Mayors/Deputy Mayors of their working areas in communicating the specific reconstruction issues, for example- Guthi land use case, lack of building permit, delay in tranche release etc. The elected Municipal representatives are highly expected to amplify the reconstruction issues from their municipalities and to connect those issues with the forefront team at NRA that are responsible to make relevant policy and plans to address such ground level issues.
- Special Committee to tackle cases of pending files on weekly basis
To focus on the issues and reason for the delay in the tranche release a special committee has been formed in the earthquake affected 31 districts. The number of pending files from Kathmandu district requires urgent discussions before the Interaction program involving mayors/deputy mayors of Kathmandu valley that is scheduled on 29th January 2018 (15 Magh 2074). NRA Kathmandu will call for a meeting of this special committee on 25th January 2018 (11 Magh 2074) to address the pending files and other relevant reconstruction issues. The purpose of this special committee meeting is to minimize the numbers of pending files to zero files as far as possible. This committee meeting will find practical ways to solve the reconstruction cases of beneficiaries.
- Regarding shifting of beneficiaries from government to POs
NRA Kathmandu clarified the concerns of POs that are planning to facilitate the beneficiaries from Government's list. There are certain processes to be undertaken for shifting of government supported beneficiaries to the POs side. This process calls for a clear proposal from POs documented with consent letter from beneficiaries, tranche received to date and official letter certified by the ward office. Based on the

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documentation and verification from NRA and DLPIU, beneficiary will be allowed to receive the remaining tranche from POs.

- Deployment of an engineer at NRA Kathmandu
An engineer has been deployed at NRA Kathmandu office who will be responsible for the technical coordination with municipalities and DLPIU. Newly recruited engineer will also be mobilized in municipalities of Kathmandu district to support the reconstruction initiatives.

DLPIU-MOUD: POs are kindly requested to address the housing reconstruction issues of beneficiaries in line with directives from NRA. The building permit process has been affecting the inspection process for the 2d tranche. Through timely and proper implementation of bylaws for core areas, many beneficiaries will be facilitated with building permit and process for the government grant.

Kageshwori-Manohara Municipality is in urgent need of engineers so that reconstruction issues, inspection for the tranche release can be conducted in timely manner. Chandragiri Municipality also has plenty of files that needs detail inspection. In line with the issues of pending files, DLPIU-MOUD requires full time District Support Engineer (DSE) to address the files of the non-compliance issues.

If there are any queries or difficulties, please contact:

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Decisions Made:

1. The NRA Kathmandu meeting will be held every 4th day of the Nepali month.
2. Interaction program with the Mayors/Deputy Mayors of Kathmandu district will be held at NRA central office on 29 January 2018 (15 Magh 2074), to interact on reconstruction issues from the respective municipalities. The purpose of this interaction meeting is to connect the reconstruction issues forwarded by respective Mayors/Deputy Mayors with the team in NRA central that are responsible to formulate reconstruction related policy and plan.
3. NRA Kathmandu is going to call for a special committee meeting to tackle the cases of pending files of beneficiaries dated 25 January 2018 (11 Magh 2074). This special committee meeting has targeted to address the pending file and release the tranche.
4. NRA Kathmandu clarified the concerns of POs that are planning to facilitate the beneficiaries from Government's list. There are certain processes to be undertaken for shifting of government supported beneficiaries to the POs side. This process calls for a clear proposal from POs documented with consent letter from beneficiaries, tranche received to date and official letter certified by the ward office. Based on the documentation and verification from NRA and DLPIU, beneficiary will be allowed to receive the remaining tranche from POs.
5. NRA Kathmandu requested POs to communicate with beneficiaries frequently in delivering the messages of directives issued by central NRA.
6. An engineer has been deployed at NRA Kathmandu office who will be responsible for the

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Decisions Made:

technical coordination with municipalities and DLPIU. Newly recruited engineer will also be mobilized in municipalities of Kathmandu district to support the reconstruction initiatives.

7. All the POs and DLPIU must submit the monthly report to NRA 1st day of Nepali month.

S.No	Attendees	Organization	Email	Mobile No.
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